Introduction

**DIAMAS Project: OA Diamond and Institutional publishing landscape survey**

**Aims and background**

DIAMAS is a new EU-funded project which aims to support Open Access Diamond and institutional publishing by setting new standards, increasing visibility, and promoting the sustainability of a diverse publishing landscape. The project is issuing this survey as a starting point to understand the landscape of institutional publishing in Europe.

With this survey, we hope to map how this sector of scholarly communication is currently organised in order to understand existing challenges and begin to develop resources, tools, policies and strategies which support the relevant stakeholders.

By “OA Diamond and institutional publishing”, we understand publishing by an institution, unit, or person that is part of an institution. An ‘institution’ is defined in the DIAMAS context as an academic organisation or unit whose main mission and scope is to perform, fund, or promote the practice of research and scholarship. Special attention will be paid to publishing initiatives that do not charge fees for publication to either authors or readers (OA Diamond).

The information we collect will be used to develop a range of outputs and tools which will offer practical help to institutional publishers. Through the landscape mapping conducted in this survey, DIAMAS will create a registry of “institutional publishing service providers”, building a community ready to share knowledge and collaborate. A series of best practices, policy recommendations, and guidelines will be created to help strengthen the community and set evidence-based quality standards.

The work of the project will culminate in an online portal which can be used by the community to retrieve information and guidance. In order to effectively do this, your input is essential.

Respondents have until 10 May to complete the survey.

**Who should complete the survey?**

In short, Institutional Publishing Services Providers (IPSPs) from the European Research Area, including third countries associated and to be associated with Horizon Europe.

By IPSP, we understand an entity that provides or coordinates a set of services for institutional academic...
publishing to the academic community. These services may be provided by the institutional publisher itself (in which case the institution publisher is also the IPSP) or by other entities inside or outside the institution.

Within each IPSP, persons with a good overview of publishing activities, including the provision and organisation of related services, should complete the survey. Answers can be saved and returned to at a later stage if respondents must consult others to collect accurate information. We ask for one completed survey per organisation.

Survey structure

The survey is divided into nine sections:

1. Introduction questions
2. General service features
3. Costs, funding, and income streams
4. Governance
5. Open science practices
6. Editorial quality, editorial management, and research integrity
7. Technical service efficiency
8. Visibility (including indexation), communication, marketing, and impact
9. Equity, diversity, inclusion, and belonging (EDIB)

Guidelines for completing the survey

Please take the following guidelines into account when filling out the survey:

- A glossary has been created to support this survey. If you encounter terminology in questions that you would like to clarify, please refer to our glossary here.
- The survey should be filled out by the people with an overview of all publishing activities. Please note that only one response per IPSP should be submitted. However, consider that several IPSPs can be hosted by the same institution.
- To facilitate collaboration between people and departments within your institution, please find here a printable PDF version of the survey. In case you need to consult with others within your institution, we suggest that you review the PDF version before you fill in the survey online. Please note that only the online version can be used to submit your final answers.
- When asked for a number, please provide a best estimate, do not spend much time looking up exact numbers. We need reasonably trustworthy numbers, as they will change over time exactness is not necessary.
- The survey should be answered, preferably, in a computer. The survey saves answers per page as you click the “Next” button and move to the following page. You can exit the survey if you wish and re-enter by copying the link you have received in the same device and browser from which you first accessed it. The pages you have filled in up to that point will be saved. Please note that you will also be able to go back and make changes to your answers before submitting them.
- The survey has a total of 59 questions and takes approximately 60 minutes to complete.
Please press the “Submit” button at the end of the survey. Otherwise, your answers will not be recorded. After submitting the survey, you will be automatically redirected to an overview of your answers, which can be saved as a PDF.

**Technical assistance**
If you encounter technical issues while filling in the survey please contact the project team at surveysupport@diamasproject.eu. For general questions, visit the DIAMAS website’s contact page.

**Privacy statement**
By default, the responses provided in this survey will be anonymised. Neither you nor your affiliation (institution/organisation/journal, etc.) will be identified in any future DIAMAS project outputs. Your participation in this study is confidential.

Personal data collected throughout the survey will be handled in accordance with the DIAMAS project’s privacy policy.

Do you agree with the Privacy Policy?*
- [ ] Yes

**Introductory questions**

1. Introductory questions

<table>
<thead>
<tr>
<th>Institutional publisher and/or service provider name*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Service contact email</td>
<td></td>
</tr>
<tr>
<td>Respondent name</td>
<td></td>
</tr>
<tr>
<td>Respondent’s job title/function</td>
<td></td>
</tr>
<tr>
<td>Respondent email</td>
<td></td>
</tr>
<tr>
<td>Website of service (URL)*</td>
<td></td>
</tr>
</tbody>
</table>

If we have questions on your response, may we contact you?
- [ ] Yes
- [ ] No

Would you like to receive updates on the DIAMAS project?
- [ ] Yes
- [ ] No

*Please verify that you have entered a valid email address above, so we can contact you with the project updates.*
General service features

2. General service features

Q2. In which country is the main address of the IPSP?

Albania
Armenia
Austria
Belgium
Bosnia & Herzegovina
Bulgaria
Croatia
Cyprus
Czechia
Denmark (including Faroe Islands and Greenland)

Q2.1. Please indicate the name of the country:

Q3. What are the languages most frequently used in the publications of the IPSP?
(Please rank up to five languages by indicating 1= most frequently used to 5= least frequently used)

- Albanian
- Basque
- Belarusian
- Bosnian
- Bulgarian
- Catalan
- Croatian
- Czech
- Danish
- Dutch
- English
- Estonian
- Faroese
- Finnish
- French
☐ Frisian
☐ Galician
☐ German
☐ Greek
☐ Greenlandic Inuktitut
☐ Hungarian
☐ Icelandic
☐ Irish
☐ Italian
☐ Latvian
☐ Lithuanian
☐ Luxembourgish
☐ Macedonian
☐ Maltese
☐ Moldovan
☐ Norwegian
☐ Polish
☐ Portuguese
☐ Romanian
☐ Romansch
☐ Russian
☐ Serbian
☐ Slovak
☐ Slovene/Slovenian
☐ Spanish
☐ Swedish
☐ Turkish
Q4. Is the **IPSP** or its parent organisation a member of any of the following organisations/association/coalition?

<table>
<thead>
<tr>
<th>National publisher/scholarly communication association</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Publishers Associations (IPA Academy)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Federation of European Publishers (FEP)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Open Access Scholarly Publishers Association (OASPA)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Online Publishers Association Europe (OPA Europe)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Association of European University Presses (AEUP)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Committee on Publication Ethics (COPE)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>European Association of Science Editors (EASE)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Declaration on Research Assessment (DORA)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Coalition for Advancing Research Assessment (CoARA)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Principles of Open Scholarly Infrastructure (POSI)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Helsinki Initiative on Multilingualism in Scholarly Communication (Helsinki Initiative)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transparency and Openness Promotion (TOP) Guidelines</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Q5. Does the **IPSP** have a parent organisation?*

- Yes
- No
- Don't know
Q5.1. Please provide parent organisation’s name:

Q5.2. Please provide website (URL):

Q5.3. What is the relationship to the parent organisation?
- Operating independently but owned or governed by the parent organisation
- Department of the parent organisation
- Part of department of the parent organisation
- Part of a library in the parent organisation
- Don’t know
- Other (please describe)

Q5.4. Does the IPSP only provide services to its parent organisation?
- Yes
- No
- Don’t know

Q6. What type of legal entity is the IPSP or its parent organisation?
- Public organisation (e.g. university, research institute, laboratory, research organisation)
- Private not-for-profit organisation, (e.g. Charity, Foundation, Learned Society, or Association)
- Company (owned by Directors; limited liability)
- Corporation (owned by Shareholders)
- Don’t know
- Other (please describe)

Q6.1. How many people are employed by the company or corporation?
- < 250 employees
- > 250 employees
- Start-up

Q7. How many paid staff are directly employed or contracted by the IPSP (i.e., editorial, production and operational staff in Full-Time Equivalent (FTE))? 
- None
- Less than 2
- 2–5
- 6–10
Q8. What type of IPSP do you represent?
- Institutional publisher (the entity that controls publishing operations)
- Service provider to institutional publishers (an entity tasked by an institution or an institutional publisher with carrying out specific services)

Q8.1. What kind of services do you provide?
- Editorial services (selection of manuscripts, administration of peer-review, etc)
- Production services (copy-editing, proofreading, typesetting, metadata etc)
- IT services (submission system, platform, website, etc)
- Communication services (marketing/dissemination, social media, etc)
- Administrative, legal and financial services (contracts, accounting, documentation, etc.)
- Training, support and/or advice on publishing policies and best practice
- None
- Don’t know
- Other (please specify)

Q9. Which of the following does the IPSP publish or provide a service for? (select all that apply)

<table>
<thead>
<tr>
<th>Academic Journals</th>
<th>Publish</th>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Books</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conference output</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grey literature</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other research outputs (e.g. media, digital products)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-academic outputs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other output formats (e.g. datasets, digital scholarship, software)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Q9.1. What is the number of academic/scholarly journals published in 2022?
- 1
- 2-5
- 6-10
- 11-20
- 21-50
- 51-100
- More than 100
Q9.2. How many **scholarly articles** in 2022?
- 1-10
- 11-50
- 51-100
- 101-200
- 201-500
- More than 500

Q9.3. How many academic books in 2022?
- 1-10
- 11-20
- 21-50
- 51-100
- More than 100

Q9.4. How many conference outputs in 2022?
- 1-20
- 21-50
- 51-100
- 101-200
- More than 500

Q10. What disciplines does the **IPSP** mainly cover? *(Please select all that apply)*
- Multidisciplinary
- Natural sciences
- Engineering and technology
- Medical and health sciences
- Agricultural sciences
- Social sciences
- Humanities
- Non-academic

**Permissions**

One of the planned outputs of this project, is a publicly available registry of Institutional Publishing Service Providers (IPSP). We ask your permission to make the
information that you have provided above publicly available. Please tick 'Yes' or 'No' per type of information to give your authorisation:

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q1. Institutional publisher and/or service provider name</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q1. Website of service (URL)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q1. Service contact email</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q2. In which country is the main address of the IPSP?</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q3. What are the languages most frequently used in the publications of the IPSP?</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q5. Does the IPSP have a parent organisation?</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q5.1. Please provide parent organisation's name</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q5.2. Please provide website (URL)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q6. What type of legal entity is the IPSP or its parent organisation?</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q8. What type of IPSP do you represent?</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q8.1. What kind of services do you provide?</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q9. Which of the following does the IPSP publish or provide a service for?</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Q10. What disciplines does the IPSP mainly cover?</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

The individual responses to questions in the following parts of the survey will not be made publicly available, and only be used for analytical purposes in aggregated form. They will not be identified in any project outputs or communication.

Costs, funding and income streams

3. Costs, funding and income streams

Q11. Does the IPSP start each year with an approved annual budget?

- Yes
- No
- Other (please specify)
Q11.1 What is the service’s annual budget (Euros)?
- Less than 1K
- 1-10K
- 11-50K
- 51-100K
- 101-500K
- 501K-1M
- >1M
- Do not wish to disclose
- Don’t know

Q12. Are the IPSP’s annual income and expenses monitored and/or formally administered? Please select one of the following:
- Yes, this is obligatory
- Yes, although it is not obligatory
- Yes, partly
- No, this is not obligatory
- Not applicable
- Don’t know
- Other (Please specify)

Q13. Does your parent organisation provide the IPSP with in-kind support either in the form of labour, facility costs or other (excluding peer review)?
- Facilities and premises
- Human Resource management, general financial and legal services
- General IT services (email, hardware, etc)
- Service-specific IT services (publishing platform/website, tools, etc)
- Salaries of permanent staff
- Salaries of temporary staff
- Other (please specify)
- Don’t know
- Not applicable

Q14. Does the IPSP use any external services?
- Yes
- No
- Not applicable
Q14.1. Does the **IPSP** depend on any of the following external services and how are they provided to you? (Please select all that apply)

<table>
<thead>
<tr>
<th>Service</th>
<th>Voluntary</th>
<th>In-kind</th>
<th>Outsourced</th>
<th>Don't know</th>
<th>None/Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Editorial services (selection of manuscripts, peer-review, plagiarism checking services, etc.)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Production services (copy-editing, proofreading, typesetting, metadata, etc.)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>IT services (submission system, platform, website, etc.)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Communication services (marketing/dissemination, social media, etc.)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Administrative, legal and financial services (contracts, accounting, documentation, etc.)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Training, support and/or advice on publishing policies and best practice</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

Q14.2. Can you provide names of the services you use?


Q15. To save costs, would the **IPSP** consider collaborating with other organisations in any of the following areas?

- ☐ Editorial services (selection of manuscripts, peer-review, plagiarism checking services, etc.)
- ☐ Production services (copy-editing, proofreading, typesetting, metadata, etc.)
- ☐ IT services (submission system, platform, website, etc.)
- ☐ Communication services (marketing/dissemination, social media, etc.)
- ☐ Administrative, legal and financial services (contracts, accounting, documentation, etc.)
- ☐ Training, support and/or advice on publishing policies and best practice
- ☐ Other (please specify)
- ☐ None
- ☐ Don’t know

Q16. Does the **IPSP** have experiences of failed collaboration with external personnel or infrastructure due to any of the following reasons, e.g. governance, procurement, taxation or labour laws? If so, please provide more information.


Q17. Over the last three years, how much has the IPSP relied on the following forms of funding?

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Not applicable</th>
<th>Very low</th>
<th>Low</th>
<th>Neither high nor low</th>
<th>High</th>
<th>Very high</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fixed and permanent subsidy from your parent organisation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Periodically negotiated subsidy from your parent organisation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Time-limited grants or subsidies, either private or public from outside your organisation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Permanent public/government funding (international, national, local)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Collective funding (e.g. crowdfunding, S2O, SCOSS, subscription fees, membership fees)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Voluntary Author Contributions</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Content and print sales (print on demand)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Author Processing Charges/publication fees</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Any other income (event organisation, commercial revenue, loans)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>

Q17.1. Considered globally, how stable are these funding sources based on the last three years?

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Very unstable</th>
<th>Unstable</th>
<th>Neither stable nor unstable</th>
<th>Stable</th>
<th>Very stable</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fixed and permanent subsidy from your parent organisation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Periodically negotiated subsidy from your parent organisation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Time-limited grants or subsidies, either private or public from outside your organisation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>
Q18. Please list the names of up to five external funders who have granted the IPSP cash grants or subsidies over the last three years (largest contributors ranked first). You should not include your parent institution:

1. 
2. 
3. 
4. 
5. 

Q19. To what extent does the IPSP rely on the following resources:

<table>
<thead>
<tr>
<th>Resource</th>
<th>Very low</th>
<th>Low</th>
<th>Neither high nor low</th>
<th>High</th>
<th>Very high</th>
<th>Don’t know</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-monetary or in-kind support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monetary income</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (please specify)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Your financial profile or status

Q20. Is there an expectation that the IPSP produces a profit/surplus?

- [ ] Yes, to generate shareholder value
- [ ] Yes, to subsidise other activities of the organisation
Fund-raising and the future

Q21. What are the main challenges related to the financial sustainability of the service and how could they be addressed?

Governance

4. Governance

Q22. Does the IPSP have a formal document (see below) that describes its activities?

- Statutes, by-laws or articles of association (internal regulations)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- External legislation/requirements/policies that determine the scope of activities

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Other (please specify)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

Q23. Does the IPSP have a governance model that oversees its activities?

- Management office

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Governing Board

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- External audit of accounts

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Other (please specify)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tbody>
</table>

Q24. Does the IPSP’s governance model include representation from the wider scholarly community outside of your parent organisation, e.g. community governance?

- Yes
- No
- Don’t know

Open Science practices
5. Open Science practices

Q25. How much of the IPSP’s published content is in Open Access?

<table>
<thead>
<tr>
<th>Academic/scholarly Journals</th>
<th>0</th>
<th>25</th>
<th>50</th>
<th>75</th>
<th>100</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Books</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conference output</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grey literature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-standard research outputs (e.g. media, digital products)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-academic outputs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other outputs (e.g. datasets, digital scholarship, software)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Open Science/Access policy

Q26. Does the IPSP follow an Open Science/Open Access policy?

For journals

- Yes, it follows a national policy [ ]
- Yes, it follows the parent organisation policy [ ]
- Yes, we have our own policy [ ]
- No [ ]
- Don’t know [ ]
- Other (please specify) [ ]

For books

- Yes, it follows a national policy [ ]
- Yes, it follows the parent organisation policy [ ]
- Yes, we have our own policy [ ]
- No [ ]
- Don’t know [ ]
- Other (please specify) [ ]

Q26.1. Please supply a URL of the policy:

Q26.2. Does the IPSP’s Open Science/Open Access policy address the following issues?

- Copyright (e.g. Who holds the copyright in content that you publish?) [ ]
- Self-archiving (e.g. Do you allow self-archiving of your published content and under what conditions?) [ ]
- Embargoes (e.g. Do you impose embargo periods) [ ]
- Use of open licences (e.g. Do you have a default open licence?) [ ]
Q27. Please consider the following statements, and mark those that are implemented at **IPSP** level:

<table>
<thead>
<tr>
<th>Statement</th>
<th>Yes, for books</th>
<th>Yes, for all journals</th>
<th>Yes, for some journals</th>
<th>No</th>
<th>I don’t know</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use Creative Commons (or other open licences)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Make references openly available according to the principles of I4OC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Initiative for Open Citations)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allow self-archiving of your published content in open repositories</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(subject-specific or institutional)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impose embargo periods for self-archiving</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Accept submissions that have been publicly shared as a preprint or working paper before or on submission</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Encourage or allow sharing the full text of your published content via academic sharing services (such as Academia.edu or ResearchGate)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Q27.1. **Which licence(s) does the IPSP use or recommend?** (Please select all that apply)

- [ ] CC BY
- [ ] CC BY-SA
- [ ] CC BY-NC
- [ ] CC BY-NC-SA
- [ ] CC BY-ND
- [ ] CC BY-NC-ND
- [ ] CC0
- [ ] Other open licence (please specify)
Open peer review

Q28. Does the IPSP enable any form of open peer review?

- Yes
- Yes, we are experimenting with open peer-review
- No, but we would consider implementing open peer review at a later stage
- No
- Don’t know

Research data sharing. Questions on data availability policies

Q29. Does the IPSP have a research data sharing policy in place?

- Yes, as part of the institutional Open Science/Open Access policy
- Yes, at the journal level
- Yes, at the publisher level
- No
- Don’t know
- Not applicable
- Other (please specify)

New approaches to research assessment

Q30. Does the IPSP distinguish between contributor roles (as in the CRediT Contributor Roles Taxonomy)?

- Yes
- No
- Don’t know
- Not applicable

Editorial quality, editorial management and research integrity

6. Editorial quality, editorial management and research integrity

Editorial management

Q31. Is the IPSP involved in the editorial management of your publications (recruitment and management of editorial board members, sourcing reviewers…)?

- Yes
- No
- Don’t know
Q31.1. What tasks does the **IPSP** accomplish in editorial management?

- Recruiting and managing the editorial board members
- Sourcing reviewers
- Coordinating the peer review process
- Monitoring the peer review process
- Performing basic checks regarding adherence with the scope of the publication
- Performing basic checks on adherence with the authors’ and reviewers’ guidelines
- Performing basic checks on ethical consent
- Plagiarism scan / Automated similarity checking
- Don’t know
- No tasks in the editorial management
- Other (please specify)

**Editorial quality**

Q32. Is the **IPSP** involved in managing editorial quality (definition of quality criteria, compliance)

- Yes
- No
- Don’t know

Q32.1. Does the **IPSP** provide guidelines/instructions?

- Yes
- No
- Don’t know

Q32.2. What types of peer review are in use in journals that the **IPSP** publishes or provides services to?

- Single-anonymised peer review (authors do not know who the reviewers are)
- Double-anonymised peer review (both authors and reviewers are anonymous to each other)
- Open identities of the reviewers, authors and editors
- Open reviewers’ reports
- Open participation in the peer review process (community)
- Editorial review
- Don’t know
- Other (please specify)

**Research Integrity**

Q33. Does the **IPSP** have a specific policy on research integrity/publication ethics?

- Yes
- No
- Don’t know
- Other (please specify)
Technical service efficiency

7. Technical service efficiency

Infrastructure resourcing

Q34. What technical services does the IPSP provide?

☐ Hosting
☐ Software
☐ Full editorial workflow
☐ Partial editorial workflow
☐ Metadata and quality control
☐ User interface
☐ [ ] Other (Please specify)
☐ Don't know

Q35. How are the IPSP's services and/or technical infrastructure maintained and updated? (Please select all that apply)

<table>
<thead>
<tr>
<th>Services</th>
<th>Technical infrastructure</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-house by an IT department/personnel</td>
<td>☐</td>
</tr>
<tr>
<td>In-house by a dedicated publishing department</td>
<td>☐</td>
</tr>
<tr>
<td>In-house across different departments</td>
<td>☐</td>
</tr>
<tr>
<td>Partially outsourced</td>
<td>☐</td>
</tr>
<tr>
<td>Mainly outsourced</td>
<td>☐</td>
</tr>
<tr>
<td>Fully outsourced</td>
<td>☐</td>
</tr>
<tr>
<td>Don't know</td>
<td>☐</td>
</tr>
<tr>
<td>No provision</td>
<td>☐</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>☐</td>
</tr>
</tbody>
</table>

Q36. What publishing system does the IPSP use?

☐ Open Journals System (OJS)
☐ Open Monograph Press (OMP)
☐ Lodel
☐ DSpace
☐ Dataverse
☐ Janeway
Identifiers and metadata

Q37. Does the IPSP assign unique persistent identifiers (PIDs) to published content?

- Yes for all publications
- Yes for all journals
- Yes for some journals
- No
- Don’t know

Q37.1. Please select the persistent identifiers (PIDs):
- CrossRef-DOI
- Datacite-DOI
- Other DOI
- URN
- Handle
- ARK
- ISSN
- ISBN
- Other (please specify)

Q38. Does the IPSP release its metadata openly with a standard metadata description schema (MARC, MODS, DC, ONIX, JATS, TEI)?

- Yes, under Creative Commons Public Domain Dedication (CC0)
- Yes, under CC BY or another Creative Commons licence
- No
- Don’t know
- Other (please specify)
Interoperability

Q39. Which formats does the platform make content available in?

- [ ] PDF
- [ ] HTML
- [ ] XML
- [ ] JSON
- [ ] ePub
- [ ] Data formats, e.g. csv
- [ ] Image or video formats (e.g. mp4, .mov)
- [ ] Sound files (e.g. mp3, .wav)
- [ ] Don't know
- [ ] Other (please specify)

Archiving

Q40. Does the IPSP have an archiving/backup policy (for example, on local servers or in the cloud)?

- [ ] Yes
- [ ] No
- [ ] Don't know

Q41. Is the published content actively preserved in a digital preservation service?

<table>
<thead>
<tr>
<th>Service</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portico</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>CLOCKSS</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>LOCKSS</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>PKP PN</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>PubMed Central</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>National / institutional library or infrastructure</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Technical Challenges

Q42. For the following statements, please select the challenges the IPSP faces:

(Please scroll to the right to see all options)

<table>
<thead>
<tr>
<th>Challenge</th>
<th>Financial constraints</th>
<th>Administrative constraints</th>
<th>Lack of human resources</th>
<th>Lack of expertise</th>
<th>Technical limitations of existing infrastructure</th>
<th>This is not a challenge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Providing adequate resources for the infrastructure and services</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
</tbody>
</table>
Q42.1. You indicated “other” challenge in the question above. Please specify the challenge you face:

Visibility (including indexation), communication, marketing and impact

8. Visibility (including indexation), communication, marketing and impact

Visibility and discoverability

Q43. Is the IPSP satisfied with the level to which its published content is included in scholarly search engines and different indexes?

☐ Our content is already very well indexed
☐ We would like to see (better) indexing in these search engines (please specify)

Q44. Does the IPSP manage the indexation of your outputs in scientific information databases (Clarivate, Scopus, ERIH, journal lists, etc.)?

☐ Yes
☐ No
☐ Don't know

Q45. Considering your answer to the question above, how important (in terms of the IPSP’s priorities) are the following challenges in applying for indexation? (Please scroll to the right to see all options)
### Communication

**Q46. Does the IPSP have a newsletter or social media or networking profiles to inform the community about updates?**

- [ ] Yes
- [ ] No
- [ ] Don't know

### Data protection and privacy

**Q47. Does the IPSP have a data protection policy?**

- [ ] Yes
- [ ] No
- [ ] Don't know

**Q48. Does the IPSP have a privacy policy per the GDPR guidelines (or non-EU equivalent)?**

- [ ] Yes
- [ ] No
- [ ] Don't know
### Reach and Impact

**Q49. Does the IPSP publicly display metrics?**

- Yes
- No
- Don't know

**Q49.1. In the previous question, you indicated that the IPSP publicly displays metrics. Please further specify:**

- [ ] Submission, acceptance, publication dates
- [ ] Article-level usage metrics, such as visits, views, downloads
- [ ] Publication-level usage metrics, such as visits, views, downloads
- [ ] Article-level impact metrics, such as citation counts
- [ ] Publication-level impact metrics, such as Impact Factors
- [ ] Rejection rates
- [ ] Altmetrics, such as Altmetric, Plum X Metrics
- [ ] Dimensions citation badges
- [ ] Widget showing geographical spread of visitors
- [ ] Other (please specify)

### Equality, Diversity, Inclusion and Belonging

**9. Equity, Diversity, Inclusion and Belonging**

**Q50. Considering the publications/services you provide (e.g., governance, editorial control, authorship), what dimensions of equity, diversity, inclusion and belonging does the IPSP address?**

<table>
<thead>
<tr>
<th>Dimension</th>
<th>Implemented</th>
<th>In progress</th>
<th>Considering</th>
<th>Not planning</th>
<th>Don't know</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age (career-stage)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gender</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sexual identity (including LGBTQIA+)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ethnicity and culture</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Religious background</td>
<td></td>
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<tr>
<td>Socio-economic background (e.g., within a country, or global north/south)</td>
<td></td>
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</tr>
<tr>
<td>Educational and professional background (inside/outside academia)</td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>Language (multilingualism)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Caring responsibilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disability</td>
<td></td>
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</tr>
</tbody>
</table>

Q51. What measures has the IPSP taken to ensure and promote the selected dimensions of equity, diversity, inclusion and belonging?

<table>
<thead>
<tr>
<th>Measure</th>
<th>Implemented</th>
<th>In progress</th>
<th>Considering</th>
<th>Not planning</th>
<th>Don't know</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code of conduct/ non-discrimination/ positive discrimination policy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Data collection, monitoring and annual reporting</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Recommendation for the use of inclusive language</td>
<td></td>
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<tr>
<td>Training, awareness-raising, anti-bias tools</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tailored support, personal coaching</td>
<td></td>
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<tr>
<td>Other (please specify)</td>
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<td></td>
</tr>
</tbody>
</table>

**Accessibility**

Q52. Does the platform have a published **accessibility policy**?

- ○ Yes
- ○ No
- ○ There is an accessibility policy, but it's not published
- ○ Don't know

Q53. Does the IPSP’s platform meet any of the following accessibility requirements?

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Implemented</th>
<th>In progress</th>
<th>Considering</th>
<th>Not planning</th>
<th>Don't know</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATAG</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WCAG</td>
<td></td>
<td></td>
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<tr>
<td>UAAG</td>
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<tr>
<td>OpenAIRE guidelines</td>
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<tr>
<td>DINI certificate</td>
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</tr>
<tr>
<td>Other (please specify)</td>
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</tr>
</tbody>
</table>

Q54. Considering the challenges that the IPSP faces in meeting accessibility standards, how important (in terms of the IPSP’s priorities) would you rate the following?

*Please scroll to the right to see all options*
Q55. What measures has the **IPSP** taken to ensure and improve gender equality in services provided by the IPSP?

<table>
<thead>
<tr>
<th>Measure</th>
<th>Implemented</th>
<th>In progress</th>
<th>Considering</th>
<th>Not planning</th>
<th>Don't know</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gender Equality Plan (GEP)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Policy requiring authors to inform whether the research data are gender-sensitive</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use gender impartial language in all communications</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (please specify)</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Q56. In what languages is the **IPSP** able to provide and/or support services?

- [ ] Albanian
- [ ] Basque
- [ ] Belarusian
- [ ] Bosnian
- [ ] Bulgarian
- [ ] Catalan
- [ ] Croatian
- [ ] Czech
- [ ] Danish
- [ ] Dutch
- [ ] English
- [ ] Estonian
- [ ] Faroese
- [ ] Finnish
- [ ] French
- [ ] Frisian
- [ ] Galician
- [ ] German
- [ ] Greek
- [ ] Greenlandic Inuktitut
- [ ] Hungarian
Q56.1. Other (please specify):

Q57. Does the IPSP support multilingual publishing of full text output?

- Bilingual (different language versions in the same document)
  - Implemented
  - In progress
  - Considering
  - Not planning
  - Don't know
  - Not applicable

- Simultaneous (different language versions as separate documents)
  - Implemented
  - In progress
  - Considering
  - Not planning
  - Don't know
  - Not applicable

- Sequential (different language versions in different journals)
  - Implemented
  - In progress
  - Considering
  - Not planning
  - Don't know
  - Not applicable

Q58. Does the IPSP support multilingual publishing of abstracts?

- Yes
- No
- Don't know
Q59. What other measures is your **IPSP** taking to promote language diversity and reduce language bias?

<table>
<thead>
<tr>
<th>Action</th>
<th>Implemented</th>
<th>In progress</th>
<th>Considering</th>
<th>Not planning</th>
<th>Don’t know</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Using toolkits or training to address language bias in peer-review</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Improving machine translation literacy (e.g. writing machine-translation friendly abstracts)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Translate metadata into English where the original language is other than English</td>
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<td>Providing abstracts in English, where the original language is other than English</td>
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<td>Providing translation and/or language-check services to authors</td>
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<td>Other (please specify)</td>
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**End**

**Is there any feedback you would like to provide on the survey?**

Thanks for completing this DIAMAS project IPSP landscape survey. We appreciate the time you have spent answering the questions – this work is vital for our project to understand and support diversity in scholarly communication.

If you would like, you can go back and make changes to your answers. **To submit your results now, please click the 'Submit' button below.** After submitting your results, you will be automatically redirected to your responses report.

Your responses will now be analysed and the results will be published hereafter. This information will inform our work throughout the DIAMAS project.

For updates about this survey and DIAMAS project news, please sign-up to our newsletter and follow the project on [Twitter](https://twitter.com) and [LinkedIn](https://linkedin.com).